
Vendor Information Guide
Power Up North 2025+
October 7th to 8th, 2025 - Portage College (St. Paul Campus)

Greetings!

Dear vendor:

Thank you so much for joining us at this year's Power Up North Conference! We are very excited to have you in our Resource Booths. Here are some information and guidelines as you prepare for the tradeshow booths:

- **Tradeshow schedule:**

October 7 th , 3 pm to 6pm	Booth Set up
October 8 th , 7:30 am	Registration
9 am - 5:45 pm	Resource Booths open
5:45 pm - 6:00 pm	Booth Pack up

- **Guidelines**

1. Please use the East entrance of Portage College (5102 - 50 Ave St. Paul, AB T0A 3A1)
2. Refer to the Resource Booth Map and registration confirmation for the location of your table.
3. Electricity is limited. Kindly inform the PUN Planning Committee if electricity is needed, upon registration.
4. Booths set up on October 7th 3 - 6 pm. Remove or secure all valuable items until October 8th, as we will not have someone on site overnight.
5. House rules:
 - a. No loud music from the booths.
 - b. No hazardous materials are allowed.
 - c. Always keep the hallways clear at all times.
 - d. Respect your neighboring booths by not exceeding your allotted space.
 - e. Always keep your space clean and tidy throughout the event.

If you have any questions, please do not hesitate to contact us at 780-645-5782 or penny.fox@cfpspsl.ca.

Thank you for your participation.

Respectfully,

Penny Fox
General Manager
Community Futures St. Paul - Smoky Lake Region